

SUN PRAIRIE PUBLIC LIBRARY FOUNDATION  
BOARD OF DIRECTORS MEETING  
Tuesday, February 25, 2003  
Library Conference Room

Present: Alice Hensen, Terry McIlroy, Sharon Zindars, Terry Weisensel, Tom Diener, Mike Allen,  
Pat Wende, Sharon Meier

Absent: Jeanie Farmer

The February 25, 2003 foundation meeting was called to order at 4:03 P.M. by board president Alice Hensen.

1. CHANGES OR ADDITIONS TO AGENDA

None

2. REVIEW OF MINUTES

The minutes from the January 28, 2003 foundation meeting were reviewed. Tom Diener noted his name was not listed as absent for that meeting. It was moved that the minutes would stand as amended.

3. FINANCIAL REPORT

A 2002 financial balance sheet was presented to board members. A brief discussion concerning this report followed. MOTION: Terry McIlroy made a motion to accept the year end financial report as presented. The motion was seconded and passed unanimously.

4. APRIL MAILING

Sharon Zindars presented the board with several designs for a bookmark mailing, to be to be distributed at the library, April first through April eleventh, for National Library Week. The bookmarks also will contain information concerning contributing to the Library. The board chose a design and made suggestions for several changes to the contribution information. It was suggested that contribution amounts begin with \$5.00. The board decided that November, 2003 would be a good time for another mailing. The board thanked Sharon Zindars and Pat Wende for their work on this project.

5. INVESTMENT POLICY

The board reviewed the investment policy. Mike Allen discussed further wording changes in the policy. The board authorized Mike to complete these changes and present the completed policy at the April meeting. The board members agreed to aim at finalizing the policy at the April 29, 2003 meeting. The board also thanked Mike for all the hours he has spent working on this policy

6. BYLAW REVIEW

The election of officers and terms of members was addressed, as there was no nominating committee appointed for the election of officers. at the January meeting. . MOTION: Terry Weisensel moved to re-elect Alice Hensen as

board president and Jeanie Farmer as secretary/treasurer. The motion was seconded and passed unanimously. Jeanie Farmer and Terry Weisensel's terms will be until 2006. Sharon Meier was directed to make a notation for a December reminder of the January annual meeting. A nominating committee will need to be appointed at least one month earlier.

7. OTHER MATTERS

There was a discussion concerning the foundation taking over the sale of tiles from the Friends of the Library. The board authorized Sharon Zindars to speak with the City concerning the tiles. If the foundation takes over the tile sales it should be the benefactor of the profits. MOTION: Tom Diener made a motion to submit a letter to the City agreeing that if the foundation does accept the sale of the tiles from the Friends of the Library, the revenue realized from these sales will go to the foundation. The motion was seconded and passed unanimously. Sharon Zindars will work with the City on this matter.

The next meeting is scheduled for Tuesday, April 29, 2003 at 4:00 P. M.

MOTION: Tom Diener made a motion to adjourn the meeting. The motion was seconded and passed.

The meeting was adjourned at 4:58 P.M.

Respectfully submitted by Sharon Meier